



# ANNUAL TAXI PERMIT APPLICATION

## DANE COUNTY REGIONAL AIRPORT

<b>Company Name</b>	
<b>Name of Authorized Company Representative</b>	
<b>Title of Authorized Company Representative</b>	
<b>E-Mail Address of Company Representative</b>	
<b>Phone Number of Company Representative</b>	<b>Phone Number of Company Representative</b>
<b>Address (Street, City, State, ZIP Code)</b>	

Permit Fees:

The cost of an annual taxi permit is \$4,800 per taxi company, or \$200 per taxi, whichever is less. This application shall be valid for permit renewals as long as the information provided remains accurate. Indicate payment method below:

Select One:

\$4,800 per year    **OR**     \$200 per taxi ( \_\_\_\_\_ vehicles). Total due: \$ \_\_\_\_\_

Send payment to: Dane County Regional Airport, Administration Office, 4000 International Lane, Madison, WI 53704.

### Taxi Permit Rules and Requirements

1. The privilege of operating a taxi at the Dane County Regional Airport (the "Airport") and the continued validity of a permit to operate a taxi at the Airport is expressly conditioned upon compliance with these rules and requirements, Dane County Ordinances, applicable state and federal laws and regulations, and the directives of law enforcement officers and Airport personnel.
2. Taxi company shall report to the Airport Director's office by the 15<sup>th</sup> day of every month the number of passenger boardings at the Airport for the preceding month.
3. Unless otherwise expressly authorized by Airport signage and these rules and regulations, while on Airport premises taxis shall not be left unattended, as that term is defined in section 67.04 (30m) of the Dane County Code of Ordinances.
4. Taxi operators may drop off passengers and their luggage between Terminal doors 1 and 6 only.
5. Unless a passenger pick-up has been pre-arranged, taxi operators may pick up passengers only at the Airport-designated "Taxi Ready Stand" (see attached drawing).

6. A taxi operator waiting for a passenger who has made a prior arrangement to be picked up at the Airport (a “pre-arranged passenger”) shall park his or her taxi in the parking stall designated for “Pre-Arranged Taxi Passenger Pick Up Only” or in the “Taxi Holding Area” (see attached diagram). Taxi operators are not to use the Taxi Ready Stand while waiting to make a pre-arranged passenger pick up. While actively loading pre-arranged passengers, taxi operators may park their vehicles in the area to the east of the Taxi Ready Stand designated by signage for active loading only (see attached drawing).
7. Taxis are not to be left unattended while in the Taxi Ready Stand. Taxis may be left unattended in the Taxi Holding Area for a period not to exceed 15 minutes. Taxis parked in the stall designated for pre-arranged passenger pick up may be left unattended for a period not to exceed 15 minutes.
8. Upon receipt of prior authorization from Airport Operations (608-246-3397) taxi operators may park their taxis in the lane to the west of the Terminal Building designated as the Commercial Vehicle Lane while delivering or picking up parcels at the Airport. While actively delivering or picking up parcels, a taxi operator authorized to park in the Commercial Vehicle Lane may leave his or her taxi unattended in the Commercial Vehicle Lane for a period not to exceed 15 minutes.
9. Taxi operators shall at all times comply with Airport signage and posted speed limits.
10. Taxi operators shall be knowledgeable regarding streets and roads in the Madison area and shall have access to accurate directions to Dane County destinations.
11. Taxi operators may not refuse service due to the short distance to a passenger’s requested destination.
12. Taxi operators shall provide passengers with accurate information regarding rates and charges and shall provide receipts upon request.
13. Taxi operators may not interfere with a passenger’s right to choose a ride in any taxi located in the Taxi Ready Stand, regardless of position in line.
14. Operators of metered taxis may not deny service to a passenger that refuses to ride-share.
15. Taxi operators shall allow passengers to specify any reasonable route to be taken to their requested location.
16. The name and permit number of the driver operating the taxi shall be displayed in plain view of passengers seated in the taxi.
17. Taxi operators shall provide a smoke-free and, upon request, a commercial radio and music-free trip.
18. Taxis shall be maintained in a safe and clean condition, with properly operating heating and air conditioning systems.
19. Taxi operations and commercial activities not authorized under these rules and regulations are prohibited on Airport premises.

By its undersigned authorized agent, the above named Applicant certifies that the information contained in this application is true and correct and that Applicant will comply with the foregoing rules and regulations. Applicant understands and agrees that a violation of said rules and regulations may subject Applicant to enforcement action under the Dane County Code of Ordinances and, at the sole discretion of the Airport Director of the Dane County Regional Airport, invalidation of all Taxi Permits issued pursuant to this application. By executing this application Applicant acknowledges receipt of the map referenced in the rules and requirements.

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Date



**TAXI HOLDING AREA**

**RENTAL CAR PARKING**

**PRE-ARRANGED TAXI PASSENGER PICKUP ONLY**

**TAXI READY STAND**

**PARKING RAMP**

**PRE-ARRANGED TAXI PASSENGER PICKUP ONLY**

